

Application for “Leaving School Alone” Full Year Permit

[Please submit this form to the General Office]

Points of Attention:

- Only applicable for G4 to G6 students who have to return home on their own after school dismissal.
- Upon approval from school, the words “Leaving School Alone” will be printed on the Student Identification Card. Parents do not need to apply for this permit every year as it is valid up to the last school day of G6.
- Students must produce the “Leaving School Alone” Permit and tap their student card before leaving school.
- Irrespective of whether students are usually picked up by parents or have been granted permission to leave school by themselves, parents are required to pick up their children from school under the following situation :
 - Adverse weather conditions
 - Early leave during school hours due to illness or urgent matters

My child _____ (Name) of _____ (Class) will leave school and return home on his / her own after school dismissal with effect from **1 September 2020**. Please process his / her application.

Name of Parent : _____ Signature of Parent : _____

Contact Number: _____ Date: _____

申請「自行離校」全年許可

[請將本表格交往校務處]

注意事項：

- 只適用於四至六年級需自行回家的學生。
- 申請獲校方批准後，學生證上會印有「自行離校」的字樣；此全年許可有效至六年級最後上課日，家長毋須每年作出申請。
- 學生需出示「自行離校」許可及拍咭後方可離校。
- 無論平日是由家長接送的學生或獲學校准許自行離校的學生，家長在下列情況下須到校接回子女：
 - 惡劣天氣情況
 - 學生在上課期間因身體不適 / 急事需早退

敝子弟 _____ (姓名) _____ (班別) 將由 **2020年9月1日** 起放學後自行離校回家，請校方為他 / 她辦理。

家長姓名： _____ 家長簽署： _____

聯絡電話： _____ 日期： _____